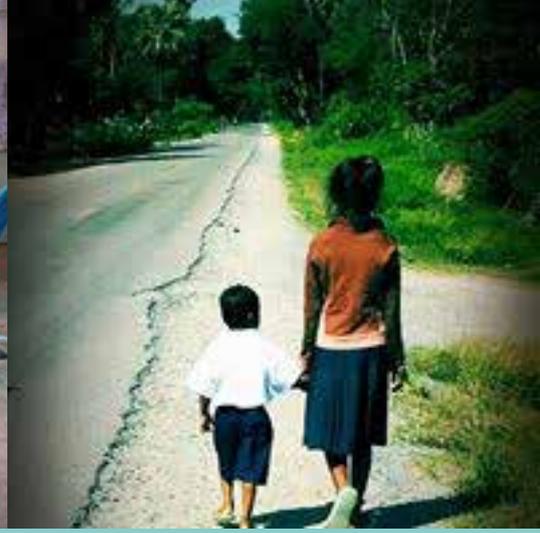


# safe haven children's trust

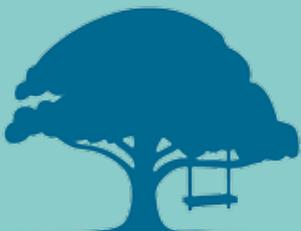
Trustees' Report and Financial Statements  
Year Ended 31st March 2017





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# Trustees' Annual Report

The trustees have pleasure in presenting their report and the independently examined financial statements of the charity for the year ended 31st March 2017.

## The Trustees

The trustees who served the charity throughout the period were as follows:

- Ms CB Bywater
- Mr N Arran
- Ms L Saint-Marc

The trustees who served the charity but left during the period were as follows:

- Ms C Wilmot-Smith (resigned 19/06/16)
- Mr I Timmins (resigned 29/06/16)

The following trustees were appointed to serve the charity during the period:

- Mr S Paine-Wilson (appointed 29/04/16)
- Ms M Lawson (appointed 09/11/16)

We would like to take this opportunity to thank both Ms Wilmot-Smith and Mr Timmins for their hard work and the insight they have brought to their roles during their tenure. They will be missed by all at the charity and we wish them all the best in their future endeavours.

We also would like to extend our welcome to our new trustees, Mr Paine-Wilson and Ms Lawson, who both bring a breadth of knowledge and a fresh approach to our work.

## Structure, Governance & Management

The charity was established under a Trust Deed dated 20 March 2009 and registered with the Charity Commission on 27 July 2009. The Trustees are listed above and the organisational structure is such that the Trustees are officers of the organisation. During the period there were no paid employee of the Charity and work carried out by volunteers. There is no relationship with any other Charity. The power of appointing Trustees rests with the current Trustees.





## Message from the Chair & Founder

When we started working in Cambodia, there was a huge gap in provision of high quality early childhood care and orphanages were opening at an alarming rate, often fuelled by orphanage tourism, and vulnerable children were becoming commodities.

Safe Haven responded to this by co-founding Mlopl Children's Centre in 2009, and we have worked in close partnership with them ever since.

During this partnership we delivered over 3500 daycare sessions (with 30-60 children attending each one), over 5000 community outreach visits, provided over 200,000 meals and healthy snacks, prevented the abandonment of over 100 children and reintegrated 100% of the children who came into our residential 'Crisis Care' programme, reuniting 85% of those with their own biological family.

We have provided early years education, clothing and school uniforms, first aid, medical and dental checks and treatment, community events and parent support workshops.

Together we created Mlopl Works, a livelihoods focused social enterprise, providing vocational training and home based employment for at risk families, ensuring that children could stay with their families instead of ending up in orphanage care.

We've been privileged to work with some incredible partners and with them we have helped create change at a governmental level.

It has been an incredible 8 years and we are so proud of everything that we've achieved together, including overcoming the inevitable challenges and hurdles.



This year, we are proud to say that Mlop Children's Centre has reached our shared aim of becoming autonomous, and is thriving.

We would like to thank Laing Pheakdey, Panarith Heng, and the rest of the outstanding team. They are doing magnificent work and we are honoured to have been part of it.

We are thrilled with our success and are immensely grateful to everyone at Mlop, and all those with whom we have collaborated over these past 8 years.

Since we started working there, the challenges facing Cambodia have changed somewhat. This means that, in turn, we need to change the way we try to address these challenges. Safe Haven are now reviewing the data we've collected over the past 8 years, and developing the next phase of our work.

We are looking forward to sharing the results of this review with our supporters, alongside our plans for the future.

Meanwhile, we continue to raise awareness of the research regarding dire effects of institutional care and campaign against orphanage tourism.

Please do stay tuned, and thank you for your incredible support, both financial and otherwise.

None of this is possible without you.



Benedicta Bywater



# Cambodia in Context

For the last decade Cambodia has seen unprecedented growth in a damaging and often abusive orphanage industry. However, things are beginning to change, in part due to the work of Safe Haven Children's Trust. Traditional views around orphanage care are being challenged and the ministries are now backing alternative approaches such as foster care, family support and working with communities to find alternative solutions to institutionalization.

Powerful and far reaching campaigns, government clampdowns on illegal orphanages and a growing number of NGOs who realize the solution lies in the prevention of unnecessary institutional care has changed the environment in which we work.

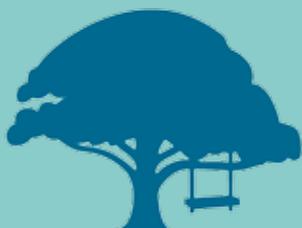
Safe Haven Children's Trust has primarily worked with a partner organisation, Mlop Children's Centre, which is a non-governmental organisation in Cambodia whose co-founder is Trustee Ms C.B. Bywater.

Although Safe Haven Children's Trust and Mlop have always championed working in this way, this new context brings with it new opportunities and options not available in the past.

A viable foster care network, a government that does not encourage orphanage care and a heightened awareness amongst foreign visitors about orphanage tourism all mean that there has never been a time more conducive to a preventative, partnership-orientated and community based approach to supporting families and keeping children out of institutional care.

Although promising, the gains made will take many years to filter down to families under strain and vulnerable to the many unscrupulous orphanages that still exist.

**We are part of a new generation of aid who believe firmly in sustainable, community based, or community supported solutions, and moving away from this reliance on damaging institutional care.**



# Achievements and Performance

This year has seen the culmination of many years of work by Safe Haven, and we are very proud to announce the successful conclusion of our regular project at Mlop Children's Centre.

Having helped oversee the creation of the Centre in 2010, Safe Haven has been the primary funding partner for the Centre since its inception. March 2017 saw the end of that role as Mlop has transitioned from a Centre reliant on our grants to a wider funded project, with many sources of revenue now coming from within Cambodia itself.

The project we have shared with Mlop over the years has seen a great many successes. The centre has looked after numerous children in its residential programme, with a staggering 100% of those children no longer in long-term care, 85% of whom were reunited with their families. Mlop has also helped several hundred children in the day-care programme, along with providing much needed assistance to the parents and guardians of those in day-care.

In conjunction with Mlop, we have been able to reunite families, having tracked down or enabled parents and family to care full-time for their children. Those that we were unable to reunite with their families have been placed into foster homes that provide safety, stability and a healthy environment for the children to grow.

Safe Haven has raised and granted over £265,000 since 2010 to Mlop to help achieve the incredible results it has seen, a figure that doesn't include the various grants we have helped Mlop apply for to run additional projects based around the Centre, such as the Mlop Works programme which helped create paying work for parents of children in danger of being abandoned due to economic circumstances.



# Achievements and Performance

The work at Mlop has changed the lives of many children and adults in Cambodia and we are incredibly proud that they have let us be part of such a successful venture. At Safe Haven, we see Mlop's ability to continue its work without out regular grant giving as a sure sign of success. The reputation of the Centre is such that the work has been praised as a cost-effective model by UNICEF.

The change from primarily being funded by Safe Haven to finding more local donors by Mlop was a challenge for both them and us. We gave formal notice to Mlop of the end of the project grant in September 2016, with a 6 month timescale for the winding down of the grant, with it ultimately ending in March 2017.

During that time, trustee Lydie Saint-Marc was able to travel to Cambodia to assist in the move to Mlop becoming self-sufficient. Alongside helping the Mlop staff develop fundraising contacts and strategies, she was able to assist in updating M&E templates and restructuring the children's activities in the day-care programme.

Safe Haven remains committed to the work we and Mlop have done in Cambodia and will be continuing to give ad-hoc grants to Mlop and other Cambodian organisations for specific projects in line with our aims as a charity.

We have also had a successful fundraising year, with the highlight being our annual Bridge Night. The trustees wish to extend their thanks to Isabella Bywater and Christopher Sykes for running the evening in September 2016, raising almost £5,000 profit.



# Future Plans

Having come to the end of our main project with Mlop, Safe Haven finds itself at one of those moments where we can reflect, learn and update our approach to our work both at home and abroad.

The Trustees strongly feel that now is the time to revisit our entire approach – from our fundraising strategies in the UK, our core focus of work in Cambodia and to the sorts of projects we will be supporting in the future.

Key to this, is a time for the Trustees to analyse the results of our main Mlop project along with the other related projects that we have supported in Cambodia to date. The trustees plan to take a two-fold approach to our work in Cambodia – first to analyse the projects we have been involved with to date, finding out which were most effective in achieving our goals and identifying the issues that arose which hindered our work and working out how to avoid them in the future. Secondly, an updated look at the current needs and realities of modern Cambodia, a country that has experienced vast change since we began our work in the country in 2009.

The aims of helping children in Cambodia are a constant for us, but the best methods and the current challenges faced in the country have evolved over time and it is in the best interests of the children that we identify and adapt accordingly.

In tandem with this, the Trustees will also evaluate the fundraising techniques that we use in the UK and other Western countries, updating and adapting to the modern fundraising climate. A more concentrated approach, with specific projects being identified and fundraised for, gives the charity more certainty in whether it is able to meet its aims and will allow it to make more impactful and efficient grants.

The year ahead will see a great change in the way that Safe Haven works and the way its work is implemented. During the year, the Trustees will produce a new plan for the charity to enable it to better help the children of Cambodia, building on the successes (and occasional failures) we have experienced so far.



## Measuring Our Work

We have embarked on a period of organisational development based around a comprehensive set of metrics to measure and evaluate our impact and a clear idea of what we want Safe Haven to look like in the future.

We will measure our work at three levels:

- The overall impact we want to have
- The specific outcomes we want to achieve
- How we want to run Safe Haven and our projects

Our impact level indications will be:

1. A reduction in the number of children in orphanage care Indicator: number of residential care facilities: MoSVY Alternative Care Database.  
**Indicator:** number of children in residential care (disaggregated by gender): MoSVY Alternative Care Database.
2. Upward trend in levels of early childhood development.  
**Indicator:** Early Childhood Development Index Score: DHS. This score is derived from 4 indicators: literacy / numeracy, physical, social emotional and learning.

Our Output Indicators include:

1. The number of children we reach per year (internal reports and registers)
2. The number families that receive support per year (internal reports and registers)
3. The number of children who are in family or community care 1, 3 and 5 years after intervention (internal reporting)



## Measuring Our Work

Our Organisational Indicators include:

1. People: staff retention, staff development, staff satisfaction (Board led reviews)
2. Governance: policy and procedure reviews, fundraising growth, overhead controls, internal and external audit results (Board led and external reviews)

How we will achieve this:

- We have reduced our administrative costs by becoming a Board-led organisation, to ensure that at least 90% of the monies raised go directly to our programmes and team in Cambodia.
- We now have an excellent team of Trustees with great skills and experience, all volunteering their time and fully committed to improve the lives of children and vulnerable families in Cambodia.
- To support us with our plans, we will continue to use fundraising consultancy when appropriate as our experience to date has shown a very positive ROI, enabling to attract restricted funding from a range of donors.
- Bringing in new trustees with experience in fundraising and marketing.
- Along side expanding the Board we will continue to leverage volunteer support through articulating our new strategic and evidence driven approach.



## Responsibilities of the Trustees

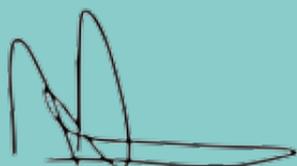
The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees



Trustee Signature

21/01/18

Date



**Safe Haven Children's Trust**  
**Independent Examiner's report to the trustees.**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Zillah Hopps FMAAT  
White Rose Accounting  
15th January 2018



Safe Haven Children's Trust  
Statement of Financial Activities  
for the year ended 31st March 2017

	Note	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
<b>Incoming Resources</b>	2				
From generated funds:					
Donations and grants		39,061	6,631	45,691	77,104
Investment income					
<b>Total incoming resources</b>		<u>39,061</u>	<u>6,631</u>	<u>45,691</u>	<u>77,104</u>
<b>Resources Expended</b>	3				
Cost of generating voluntary income		4,563	-	4,563	5,980
Charitable activities		41,031	7,630	48,660	65,342
Governance costs		330	-	330	450
<b>Total Resources Expended</b>		<u>45,924</u>	<u>7,630</u>	<u>53,554</u>	<u>71,772</u>
<b>Net incoming/(outgoing) resources before transfers</b>		<u>(6,863)</u>	<u>(999)</u>	<u>(7,862)</u>	<u>5,331</u>
<b>Gross transfers between funds</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		<u>(6,863)</u>	<u>(999)</u>	<u>(7,862)</u>	<u>5,331</u>
<b>Other recognised gains/(losses)</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(6,863)</u>	<u>(999)</u>	<u>(7,862)</u>	<u>5,331</u>
<b>Net income/(expenditure) for the year</b>		<u>(6,863)</u>	<u>(999)</u>	<u>(7,862)</u>	<u>5,331</u>
<b>Total funds brought forward</b>		<u>6,737</u>	<u>999</u>	<u>7,736</u>	<u>2,405</u>
<b>Total funds carried forward</b>		<u>(126)</u>	<u>-</u>	<u>(126)</u>	<u>7,736</u>



Safe Haven Children's Trust  
Balance Sheet  
as at 31st March 2016

	Notes	2017 £	2016 £
<b>Current assets</b>			
Cash at bank and in hand		204	8,919
Debtors and prepayments	5	<u>-</u>	<u>-</u>
		204	8,919
<b>Current liabilities</b>			
Creditors and accruals	6	<u>330</u>	<u>1,183</u>
		330	1,183
<b>Net current assets</b>		(126)	7,736
<b>Total assets less current liabilities</b>		(126)	7,736
<b>Net liabilities</b>		<u><u>(126)</u></u>	<u><u>7,736</u></u>
<b>Represented by Funds</b>			
Unrestricted		(126)	6,737
Restricted		<u>-</u>	<u>999</u>
		<u><u>(126)</u></u>	<u><u>7,736</u></u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees and signed on their behalf by:



C B Bywater  
(Chair)

21st January 2018



N Arran  
Trustee

21st January 2018



## 1. Accounting Policies

### Basis of Preparation

The financial statements have been prepared in accordance with applicable accounting standards, and with the Statement of Recommended Practice (SORP) issued in March 2005.

### Funds Structure

Restricted funds are those subject to restrictions on their expenditure imposed by the donor or grantor. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

### Incoming Resources

All incoming resources, including gifts in kind, are recognised gross when they are capable of measurement with reasonable accuracy and when receivable in accordance with any funding agreement.

### Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

### Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### Governance Costs

Governance costs include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.



2. Incoming Resources	Unrestricted	Restricted	Total Funds 2017	Total Funds 2016
	Funds	Funds		
	2017	2017		
	£	£	£	£
Donations	39,061	-	39,061	52,098
Mott Macdonald	-	3,631	3,631	
Souter	-	3,000	3,000	
SSP				7,809
Allan & Nesta				5,100
Peter Stebbings				5,139
Herrod	-	-	-	6,958
	<u>39,061</u>	<u>6,631</u>	<u>45,691</u>	<u>77,104</u>
<b>Investment Income</b>				
Bank Interest	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Incoming Resources</b>	<u>39,061</u>	<u>6,631</u>	<u>45,691</u>	<u>77,104</u>

3. Resources Expended	Unrestricted	Restricted	Total Funds 2017	Total Funds 2016
	Funds	Funds		
	2017	2017		
	£	£	£	£
<b>Cost of generating voluntary income</b>				
Fundraising costs:				
Freelance fundraising costs	1,625	-	1,625	2,100
JustGiving fees	418	-	418	216
Film production costs	-	-	-	735
Event costs	2,521	-	2,521	2,930
	<u>4,563</u>	<u>-</u>	<u>4,563</u>	<u>5,980</u>
<b>Charitable Activities</b>				
Wages and salaries	667	-	667	7,286
Telephone/IT costs	-	-	-	143
Bank charges	526	-	526	381
Print post and stationery	1	-	1	96
Subscriptions/memberships	-	-	-	22
Indemnity Insurance	329	-	329	
Travel and subsistence	35	-	35	176
SCHT funded projects	39,473	-	39,473	33,233
Mott Macdonald	-	3,631	3,631	7,809
Souter	-	3,000	3,000	
Allan & Nesta	-	-	-	5,100
Peter Stebbings	-	-	-	5,139
Herrod	-	999	999	5,959
	<u>41,031</u>	<u>7,630</u>	<u>48,660</u>	<u>65,342</u>
<b>Governance costs</b>				
Independent Examiner's Fee	330	-	330	450
	<u>330</u>	<u>-</u>	<u>330</u>	<u>450</u>
<b>Total Resources Expended</b>	<u>45,924</u>	<u>7,630</u>	<u>53,554</u>	<u>71,772</u>



**5. Debtors and Prepayments**

	2017	2016
	£	£
Analysis of debtors falling due within one year		
Trade debtors	-	-
Accrued income	-	-
Prepayments	-	-
	<u>-</u>	<u>-</u>

**6. Creditors and accruals**

	2017	2016
	£	£
Analysis of creditors falling due within one year		
Independent Examination	330	450
Salaries	-	667
Other Creditors	-	66
	<u>330</u>	<u>1,183</u>

**7. Staff costs and emoluments**

	2017	2016
	£	£
Gross salaries	667	7,286
Employer's National Insurance	-	-
Employer's pension contributions	-	-
	<u>667</u>	<u>7,286</u>
Average number of employees (full time equivalent)	1	1
No employees received remuneration in excess of £60,000		



## 8. Analysis of funds

### 8.1 Funds held.

Fund name	Type	Purpose and restrictions
Mott Macdonald	Restricted	Water project for MLOP
Souter	Restricted	MLOP project
Herrod Fund	Restricted	For use on nutritional and medical support

### 8.2 Movement of major funds

Fund name	Balance b/fwd	Incoming resources	Outgoing resources	Transfers	Balance c/fwd
<b>Unrestricted funds</b>					
General unrestricted funds	6,737	39,061	45,924	-	(126)
	<u>6,737</u>	<u>39,061</u>	<u>45,924</u>	<u>-</u>	<u>(126)</u>
<b>Restricted funds</b>					
Mott Macdonald	-	3,631	3,631	-	-
Souter	-	3,000	3,000	-	-
Herrod Fund	999	-	999	-	-
	<u>999</u>	<u>6,631</u>	<u>7,630</u>	<u>-</u>	<u>-</u>
<b>Total Funds</b>	<u><b>7,736</b></u>	<u><b>45,691</b></u>	<u><b>53,554</b></u>	<u><b>-</b></u>	<u><b>(126)</b></u>

## 9. Net assets between funds

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £
Current assets			
Current liabilities	(126)	-	(126)
	<u>(126)</u>	<u>-</u>	<u>(126)</u>

## 10. Related party transactions

During the year, the charity paid £666.67 (2016 - £7,285.56) in salary to Ms C B Bywater, a trustee, in her capacity as CEO of the charity.

